

THE LANDINGS ASSOCIATION, INC.

JOB TITLE: General Laborer
DATE: January 2015
DEPARTMENT: Public Works

Summary

Performs a variety of tasks for maintenance for beautification of natural and constructed property of The Landings and provides assistance to all crews within the Public Works department.

Organizational Relationships

This position reports directly to the Environmental Manager and assists other team members in the Public Works department.

Duties and Responsibilities

1. Assists Spray Technicians by operating spray equipment for aquatic weed control.
2. Assists Jetter Operators in removing debris from storm drains.
3. Assists the Construction crew on special projects.
4. Assists Tree Technicians with cutting, piling, and removal of trees and limbs.
5. Operates a street sweeper when needed to help with street clean up.
6. Organizes equipment to be used to reduce down time in the field.
7. Uses proper safety gear and techniques to reduce the possibility of accidents.
8. Looks for opportunities to improve the operational aspects of their job.
9. Works with all crews to complete projects in a timely manner.
10. Understands the Vision and Mission of TLA and how his/her position impacts department success.
11. Other duties as directed by the Environmental Coordinator to aid in the functioning of the department.

Key Knowledge, Skills, Abilities and Behavioral Characteristics Needed

- Basic knowledge/skill with the following: UTV/ATV, turbine blower, chainsaw, pole saw, hedger, blower, water quality testing equipment, boat/motor/trailer, computer skills, and written communication
- Intermediate knowledge/skill of herbicide spray equipment
- Working knowledge of general landscape maintenance practices
- Knowledge of proper safety practices
- Ability to work with, and take direction from, a variety of people
- Ability to work out side in varying weather conditions
- Display initiative in scheduling work and resolving routine matters

Minimum Job requirements

- Minimum of 1 year of applicable work experience (in a maintenance field)
- A valid driver's license with insurability at normal risk rates
- High school diploma or equivalent

Physical Demands

Physical Activity	Never	Occasionally (10-25%)	Frequently (26-70%)	Regularly >70%
Stand			X	
Walk			X	
Sit		X		
Use hands to finger, handle, or feel				X
Reach with hands and arms				X
Climb or balance				X
Drive		X		
Stoop, bend, kneel, crouch, or crawl				X
Talk or hear			X	
Lifting Demands	Never	Occasionally (10-25%)	Frequently (26-70%)	Regularly >70%
0-10 pounds				X
10-20 pounds				X
20-40 pounds				X
40-60 pounds				X
60-80 pounds		X		
80-100 pounds	X			
Over 100 pounds	X			

Work Environment

Environmental Condition	Never	Occasionally (10-25%)	Frequently (26-70%)	Regularly >70%
Work around water				X
Work near moving mechanical parts				X
Work in high, precarious places		X		
Fumes or airborne particles				X
Toxic or caustic chemicals				X
Outdoor weather conditions				X
Encounter wild animals			X	
Work around loud noises				X
Risk of electrical shock	X			
Other (write in) •				

